

REQUEST FOR QUOTATION

RFQ Reference: **RFQ-MD030-25**

Date: **29 May 2025**

Subject of RFQ): **Visibility materials for the marathon event (12 July 2025).**

International Organization for Migration kindly requests your quotation for the provision of the goods and services described in the RFQ submission form below.

When preparing your quotation, please be guided by the RFQ information below. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

RFQ INFORMATION

Deadline for the submission of quotation	03 June 2025 Extended 10 June 2025
Method of submission	Quotation must be submitted as follows: <input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a vendor’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Contractual Terms	Any Purchase Order that will be issued as a result of this RFQ shall be subject to the IOM standard terms for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement or IOM standard contract templates.
Documents to be submitted	Bidders shall submit and sign the-bid submission form below.
Quotation validity period	The quotation shall remain valid for Click or tap here to enter text. days from the deadline for the submission.
Price	Quotations shall be in MDL at VAT 0% for the goods and services stated in the requirements. (In case other currency is offered (the comparison of offers will be based on the prevailing IOM rate of exchange (https://treasury.un.org/operationalrates/OperationalRates.php))
Partial quotations	<input type="checkbox"/> Not permitted <input checked="" type="checkbox"/> Permitted
Clarifications	Contact person for correspondence, notifications and clarifications Contact person: Ina DABIJA E-mail address: idabija@iom.int
Evaluation method	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other
Right not to accept any quotation	IOM is not bound to accept any quotations, nor award a contract or purchase order
Expected date for contract/PO award.	14 June 2025

Thank you and we look forward to receiving your quotation.

Issued by: Ina DABIJA/Snr. Procurement/Logistics Assistant

Signature: _____

Name: [Click or tap here to enter text.](#)

Requirements

Item No	Description	Qty
1.	Personalized Unisex T-shirt, white, different sizes, colour logo two sides (A4)	400
2.	Personalized metal medal for marathon + personalized ribbon (in 3 colours)	400
3.	Personalized trophy (marathon) organic glass or acrylic.	18
4.	Design services	1