

## REQUEST FOR QUOTATION

RFQ Reference: RFQ-MD056-25

Date: 13 October 2025

Subject of RFQ): **EUBAM Farewell Event. Venue and catering services on 06 November 2025**

International Organization for Migration kindly requests your quotation for the provision of the services described in the RFQ submission form below.

When preparing your quotation, please be guided by the RFQ information below. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

### RFQ INFORMATION

<b>Deadline for the submission of quotation</b>	16.10.2025, 20:00 GMT +3 If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a> .
<b>Method of submission</b>	Quotation must be submitted as follows: <input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email - <a href="mailto:iomchisinau@iom.int">iomchisinau@iom.int</a> <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other
<b>Cost of preparation of quotation</b>	IOM shall not be responsible for any costs associated with a vendor's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
<b>Contractual Terms</b>	Any Purchase Order that will be issued as a result of this RFQ shall be subject to the IOM standard terms for provision of goods/services/transportation/medical services available at <a href="https://www.iom.int/do-business-us-procurement">https://www.iom.int/do-business-us-procurement</a> or IOM standard contract templates.
<b>Documents to be submitted</b>	Bidders shall submit and sign the-bid submission form below.  <b>Details of the event:</b> <b>Date: 06 November 2025</b> <b>Event duration: 17:30 – 22:00</b> <b>Number of participants: 200 persons</b>  <b>The bid should include the price for standing fourchette, beverages, service fee, any additional costs.</b>
<b>Quotation validity period</b>	The quotation shall remain valid for 20 days from the deadline for the submission.
<b>Price</b>	Quotations shall be for the services stated above in MDL (VAT 0).
<b>Partial quotations</b>	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted
<b>Clarifications</b>	Contact person for correspondence, notifications and clarifications Contact person: Alina ZAMANEAGRA E-mail address: <a href="mailto:azamaneagra@iom.int">azamaneagra@iom.int</a>
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other
<b>Right not to accept any quotation</b>	IOM is not bound to accept any quotations, nor award a contract or purchase order
<b>Expected date for contract/PO award.</b>	21.10.2025

Thank you and we look forward to receiving your quotation.

Issued by:

Signature: \_\_\_\_\_

Name: Alina ZAMANEAGRA

Title: Supply Chain Officer

Date: 13.10.2025