

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: **RFQ-MD029-25**

Date: **28 May 2025**

SECTION 1: REQUEST FOR QUOTATION (RFQ) for the provision of medical services for Ukrainian refugees and TCNs in republic of Moldova.

International Organization for Migration (IOM) kindly requests your quotation for the provision of services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements (TOR)

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Approved by: Dabija Ina, Snr. Procurement/Logistics Assistant

Signature: _____

SECTION 2: RFQ INSTRUCTIONS AND DATA

Deadline for the Submission of Quotation	09 June 2025
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p><input checked="" type="checkbox"/> Email</p> <p>Bid submission address: iomchisinau@iom.int</p> <ul style="list-style-type: none"> ▪ File Format: PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Mandatory subject of email: RFQ-MD029-25 ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y”. ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The proposer should receive an email acknowledging email receipt.
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org) .
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.
Currency of Quotation	Quotations shall be quoted in MDL at VAT 0%
Duties and taxes	<p>The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices shall:</p> <p><input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
Language of quotation and documentation including catalogues, instructions and operating manuals	Preferably in English, though Romanian is also acceptable.
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input type="checkbox"/> Other Click or tap here to enter text.</p>

Quotation validity period	Quotations shall remain valid for 40 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted
Payment Terms	<input checked="" type="checkbox"/> monthly payments upon IOM's receipt and approval of the invoice and the Act of Rendered service
Contact Person for correspondence, notifications and clarifications	Focal Person: Ina DABIJA E-mail address: idabija@iom.int Attention: Quotations shall not be submitted to this address but to the address for quotation submission above.
Clarifications	Requests for clarification from bidders will not be accepted any later than 4 days before the submission deadline. Responses to request for clarification will be communicated by email.
Evaluation method	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input type="checkbox"/> Comprehensiveness of after-sales services <input type="checkbox"/> Earliest Delivery /shortest lead time <input type="checkbox"/> Others (for ex, environmental criteria/considerations, etc)
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	Medical Service Agreement (template attached)
Expected date for contract award.	20 June 2025
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.

**ANNEX 1: SCHEDULE OF REQUIREMENTS
TERMS OF REFERENCE (ToR)**

**FOR PROVISION OF MEDICAL SERVICES FOR UKRAINIAN REFUGEES
AND TCNs IN CHISINAU, MOLDOVA**

Established in 1951, IOM is a UN Migration agency in migration and works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all through its support to Governments, migrants, and their families.

The IOM is seeking to establish a partnership with health facilities in Chisinau to provide oncological care and treatment services for Ukrainian refugees and third-country nationals (TCNs) under the project **“Ensuring Equitable Access to Quality Health Services for Refugees with Temporary Protection in the Republic of Moldova.”**

The scope of services to be offered includes, but is not limited to:

- General and specialized consultations
- Oncological treatment, including prescription and medication procurement
- Medical investigations and diagnostics
- Surgical interventions
- Post-treatment rehabilitation

This partnership aims to ensure that refugees and TCNs have equitable access to comprehensive, high-quality oncological care, thereby improving their overall health outcomes in Moldova.

A. Project Title

Ensuring Equitable Access of Refugees with Temporary Protection to Quality Health Services in the Republic of Moldova

B. Project Description

The proposed joint Programme between IOM, UNFPA, UNICEF, and WHO was developed to ensure refugees with temporary protection have equitable access to quality health services in the Republic of Moldova. The program was closely coordinated with key stakeholders, namely the Ministry of Health and the National Health Insurance Company and based on critical gaps identified. The expected results are twofold, namely that refugees with temporary protection use quality health services, including compensated medicines and medical products; and the Government of the Republic of Moldova finances

and monitors the health service provision for refugees in an evidence-based, sustainable, and unified manner.

C. Scope of Service, Expected Outputs, and Target Completion

1) Oncological services

A medical facility in Chisinau will be selected to provide oncological services to IOM beneficiaries. The scope of work will be outlined under the proposed arrangement, with a formal service agreement to be signed with the chosen healthcare provider once the tender procedures are completed. The beneficiaries, consisting of refugees and migrants, will be referred to the selected facility by IOM.

- The service provider will provide cancer care, diagnostic and treatment services applicable exclusively to the treatment of oncological patients.
- Confidentiality should always be ensured during the medical services.
- The medical services will be provided in accordance with the Health Service Provider's working hours. A health clinic should be open during regular hours, with the necessary services available for a reasonable number of hours and days per week to enable beneficiaries with different living and working situations to easily access the services they need.
- Working hours - at least 8 hours per business day (8.00 – 17.00).

A. Required technical qualifications, registrations, and licenses

• Health Service Provider accreditation and license

According to the Ministry of Health of Moldova (MoH) requirements, the Service Provider should be accredited and licensed for oncological services and conducting laboratory tests in the Republic of Moldova.

Health Service Provider's Experience

Service Provider shall have previous successful experience in providing medical services in Moldova for at least the last 5 years, and experience working with UN organizations will be an advantage.

Health Service Provider's capacity to comply with Terms of Reference requirements

- a. Health Services Provider should have required capacity for efficient and quality various medical oncological services, a wide range of laboratory tests, diagnostic

examinations, in- and out-patient services (laboratory tests, doctors’ consultations and medical examinations and oncological treatment).

- b. Health Service Provider must have the ability to ensure the working hours of the medical facility in accordance with the requirements of this TOR.
- c. Health Service Provider shall ensure a proper health facility management system. Internal SOPs/Protocols for providing medical care should be established, regularly assessed, and updated.
- d. Health Services Provider shall have available the necessary diagnostic equipment.

B. Duration of Services

The Medical Service Agreement for the provision of medical services under this ToR will be signed with the selected Health Service Provider for 12 months, with the possibility of extension.

C. Institutional Arrangement

The selected Service Provider should define a coordinator who will be responsible for the day-to-day management of the cases referred to by IOM and monthly reporting.

The Migration Health Unit (MHU) of the IOM and the Migration Health Program Officer will be responsible for the coordination of the Project from the IOM side.

D. Scope of Proposed Price and Schedule of Payments

Services will be ordered by IOM on a need basis. IOM does not guarantee and is not obliged to request any minimum quantity of Services. Only those types of medical services will be provided that will be necessary for each specific beneficiary according to his/her medical condition.

The Service Provider shall invoice and provide Acts of Rendered Services to IOM, which should indicate the date and details of the provided examination and treatment, and cost breakdown and total costs. Payments shall be made for actually provided services after IOM’s receipt and approval of the invoice and the Act of Rendered service monthly.

The service provider will provide oncological services for refugees and migrants that include diagnostic and treatment according to the following request:

List of services required to be provided by the facility to beneficiaries referred by IOM:

Oncological medical services	
SERVICE	Units
Consultation services	
Consultation with a specialist/family doctor	1(one)

Specialist doctor consultation (repeated)	1(one)
Lecturer/professor consultation	1(one)
Bimanual gynecological examination	1(one)
Digital dermatoscopy	1(one)
Digital ECG Description	1(one)
Examination of otolaryngological status	1(one)
Blood pressure measurement	1(one)
Laboratory services	
General blood analysis	1(one)
General urine analysis	1(one)
Hemoleucograma (CBS)	1(one)
Leukocyte formula	1(one)
VSH (ESR)	1(one)
AFP (tumor marker)	1(one)
CEA (tumor marker)	1(one)
CA 19-9	1(one)
CA-125	1(one)
Total PSA	1(one)
HBs Ag, ELISA	1(one)
Medica Imaging	
Ultrasound of the abdominal organs (2D)	1(one)
Digital mammography	1(one)
Chest X-ray (digital)	1(one)
MRI of the neck with contrast	1(one)
CT oncological assessment	1(one)
Scintigrafie whole-body	1(one)
Surgical treatments	
Radical prostatectomy	1(one)
Sectoral resection with general anesthesia	1(one)
Tohocomb liver resection	1(one)

Madden Mastectomy	1(one)
Ureteral catheter installation JJ	1(one)
Axillary lymph node dissection	1(one)
Laryngoscopy with biopsy	1(one)
Breast core biopsy	1(one)
Prostate core biopsy	1(one)
Videoendoscopy with polypectomy	1(one)
VitalBEAM 3D Radiotherapy	1(one)
Radiotherapy 1 region	1(one)
Resuscitation	1(one)
Day stationary	1(one)